

**PERRY COUNTY BOARD OF COMMISSIONERS
MINUTES – May 5, 2014**

The Perry County Board of Commissioners met at 6:00 pm. as was duly advertised. All commissioners (President Thomas Hauser, Bill Amos and Randy Kleaving) were in attendance. A representative of the *Perry County News* was present along with County Attorney, Chris Goffinet, and County Administrator, Teresa Kanneberg.

The meeting opened with the Pledge of Allegiance.

ORDINANCE – PROHIBITING PARKING

Perry Central Community School Superintendent, Mary Roberson stated that for years the school has been concerned about safety of children running in and out of the Little League fields. She explained that with cars parking alongside the road, the children run in between the cars and the school feels this is a safety hazard. The school has tried to do things by putting up signs on the road, but it doesn't help the problem. In discussing the problem with the Sheriff's department they stated they couldn't enforce the no parking on the roadside unless an ordinance was passed by the commissioners. County Attorney, Chris Goffinet, had prepared an Ordinance that prohibits parking a vehicle within or upon the paved portion or right of way of Old State Road 37 beginning at its intersection with French Ridge Road and extending in a northerly direction for 2,500 feet. The cost of the fine will be \$25.00 and the highway department has "No Parking" signs in stock. Bill made the motion to approve the Ordinance and Randy seconded the motion. Motion carried 3-0. (See Attachment "A" O-C-14-3)

CLAIMS & PAYROLL

Randy made a motion to approve all claims and payroll checks. Bill seconded the motion, and motion carried 3-0. The commissioners signed claim dockets in the amounts of \$224,923.46; \$195,657.84 for highway claims; and advances of \$17,140.95, \$1,501.73, \$8,406.59 and \$24,288.94 for a total of \$471,919.51. In addition, the payroll dockets were approved in the amount of \$121,556.97 for the payroll distributed on April 21, 2014 and \$122,664.74 for payroll distributed on May 5, 2014.

MINUTES

The minutes from the meetings of April 8th and April 15th, 2014 had been mailed to the commissioners for their review. Bill made the motion to approve the minutes as written, and Randy seconded the motion. Motion carried 3-0.

AGREEMENT – COMPUTER MAINTENANCE

County Auditor, Connie Berger, presented the commissioners with an agreement with Innovative Technical Solutions. Connie explained that they provide 6 hours of biweekly computer support for the courthouse offices. She stated that they had been coming monthly then every three weeks and now there is enough work for them to come biweekly. Their cost is increasing from \$600 to \$700. All departments are very satisfied with the work that they perform for the county. Randy made the motion to approve the agreement and Bill seconded the motion. Motion carried 3-0.

AGREEMENT – TAX SALE

County Auditor, Connie Berger, presented the commissioners with the 2014 Tax Sale Agreement with SRI, Inc. to provide services for the tax sale that will be held on September 8th. She stated that she and Perry County Treasurer, Judy Pund, are very pleased with the service they received in the past from SRI and would like to use them again this year. County Attorney, Chris Goffinet, had reviewed the agreement and found it to be in the proper legal order. Bill made the motion to approve the agreement with SRI, Inc. and Randy seconded the motion. Motion carried 3-0.

CHANGE ORDERS – DETENTION CENTER

County Sheriff, Lee Chestnut, reviewed with the County Commissioners several change orders for the Sheriff’s Office and Detention Center for a total increase of \$12,665.00. The change orders were as follows:

- Provide and install detention stools, table and loose chairs – ADD \$3,987.00
- Delete installation and turnover telephone shelves to owner – DEDUCT \$984.00
- Provide and install tempered glass at Intake/booking doors – ADD \$262.00
- Provide and install fiber optic cable, terminations, and panel – ADD \$1,642.00
- Provide and install walk-in cooler/freezer condensing units at top of precast – ADD \$2,657.00
- Provide and install pipe bollards at gas meter – ADD \$1,080.00
- Provide and install additional visible alarm notification – ADD \$3,104.00
- Provide and install 20A circuit/heat tape and AHU – ADD \$917.00

Bill made the motion to approve the change orders as presented and Randy seconded the motion. Motion carried 3-0.

HIGHWAY SAFETY IMPROVEMENT PROGRAM

Steve Howell with the Highway Department presented to the commissioners two letters of support that should be included in the grant application for the Highway Safety Improvement Program. The first letter explained that Perry County has an ADA Plan in place since 2012. The second letter discussed the financial commitment of the county on the project. Randy made the motion to approve the letters of support and Bill seconded the motion. Motion carried 3-0.

ECONOMIC DEVELOPMENT AREA

County Attorney, Chris Goffinet, explained that at the last Perry County Redevelopment Commission meeting they were updated on some new projects that are being worked on. Chris explained that in order to take care of these new projects the Economic Development Area around Waupaca, Webb Wheel, ATTC and other areas will need to be expanded. Expanding the area will not increase or decrease property taxes, but will allow improvements to be made with TIF monies. Chris explained that the commissioners had two items to consider:

- Declaration of Intent to Reimburse Expenditures – Chris explained that some money is being spent at this time, and what this Declaration states is that the funds will be reimbursed from the bonds. The county will not owe any money on these bonds. The bonds will be paid by Waupaca through the property taxes that they pay.
- Resolution Approving Order of the Perry County Plan Commission – Chris explained that the Perry County Plan Commission had met and approved an order that the expanded area was within the comprehensive plan scope.

Chris stated that the commissioners are being asked to preliminarily approve the Perry County Plan Commission Order. The next step is that a notice will appear in the paper and notices will be mailed to all property owners that are located in the expanded area. A public hearing will be held at the Commissioners May 19th meeting.

Alvin Evans with the Perry County Development Corporation reviewed the boundary for the expanded ERA area along with the projects.

Randy made a motion to approve the Declaration of Official Intent to Reimburse Expenditures and Resolution Approving Order of the Perry County Plan Commission. Bill seconded the motion and motion carried 3-0. (See Attachment “A” Declaration and Attachment “B” Resolution R-C-14-2)

LETTER OF SUPPORT

Alvin Evans with the Perry County Development Corporation explained that a letter of support was needed indicating the Commissioners support for the development and construction of a new county road connecting SR 66 and Troy Ridge Road. He stated that federal aid was being applied for and if received Perry County will be responsible for 20% of the funding and TIF funding will be used for this match. If approved it is approximately a \$4.9 million project. It was also mentioned that the County Council President would also be signing the same letter, and the County Council will ratify his actions at their next meeting. Bill made a motion to approve the letter of support and Randy seconded the motion. Motion carried 3-0.

TRANSFER REQUEST

Perry County Administrator, Teresa Kanneberg, presented the commissioners with a transfer request in the commissioner's budget to purchase a new fax machine. She asked that \$50.00 be transferred from Postage; \$100.00 from Printing and \$100.00 from Equipment Repair for a total of \$250.00 to Office Supplies. Randy made the motion to approve the transfer request and Bill seconded the motion. Motion carried 3-0.

ROAD – VISTA RIDGE

Vista Ridge Property owner Mike Toscos attended the meeting to discuss the roads within the Vista Ridge Subdivision. He explained that in 2010 the president of the Vista Ridge Association had attended a commissioners meeting to discuss getting the road paved along with the access road that leads to the subdivision. Mr. Toscos stated that the commissioners agreed they would take the road over as a county road if the association would bring the road up to county standards. He said they have worked trying to get easements from property owners along with some survey work. He stated what the property owners would like to see is if the county would do some types of bonding or barrett law financing for the road project. He stated that there are several property owners that use the road, but are not part of the subdivision, and they do not want to help with the funding to pave the road. County Attorney, Chris Goffinet, stated that he is not sure if the county can do any kind of barrett law financing. Chris stated he would check the law to see if the county can do any kind of financing. The commissioners discussed with Mr. Toscos the guidelines of what has to be in place for the county to take over a road and declare it a county road.

Teresa announced that the next meeting of the Perry County Board of Commissioners will be held on Tuesday, May 20th, 2014 at 8:00 a.m.

The meeting ended in open session at 6:55 p.m.

Minutes approved this 17th day of June 2014.

Thomas J. Hauser
President

Bill Amos

Randy Kleaving

*Minutes prepared by:
Connie A. Berger, Perry County Auditor*