

**PERRY COUNTY COUNCIL
MINUTES –November 24, 2020**

The Perry County Council met on the above date at 5:00 p.m. as was duly advertised by zoom. County Council members in attendance were: President David Etienne, Vice-President Luke Thomas, Earla Williams, Charlie Baumeister, Danny Bolin and Lynn Fulkerson. Steve Goodson was absent. A media representative from the Perry County News was present and also Sheriff Alan Malone.

APPROVAL OF MINUTES

The minutes from the meeting of September 16, 2020, September 22-23, 2020 and September 24, 2020 had been mailed to council members for their review. Charlie made the motion to approve the minutes of September 16 and 22-23 as presented and Earla seconded the motion. Motion carried 6-0. Danny made the motion to approve the September 24 minutes as presented, seconded by Lynn. Motion carried 5-0 with Earla abstaining.

FORMAL APPROVAL FOR PART TIME POSITION – TREASURER OFFICE

Treasurer Amanda Lasher came before the Council requesting for a part time position to help get caught up on work and get through fall settlement. She would like to hire Judy Pund, former Treasurer. Amanda said she has never been trained on settlement. Charlie said to Amanda that we discussed this. This is the second year in doing this. He asked if she felt comfortable with the job after this? She said there were issues with the program and training new people. She said she has notes going forward. Charlie asked if anyone is training with Judy? Amanda said yes. David said Judy needs to be more of a supervisor instead of doing the work herself. Amanda commented that she is working on the bank reconciliations to get them caught up. David asked how fast is it moving. Amanda said it takes 2 to 3 days for a month with no issues. She said it will take at least 3 weeks to get caught up for settlement. Luke made the motion to approve the part time position, seconded by Danny. Motion carried 5-0 with Charlie abstaining.

TRANSFERS

Treasurer Amanda Lasher requested \$3,500.00 from Second Deputy Treasurer to Clerical within the County General fund. Amanda said this money is left from change of employees and will get her through to the end of the year.

Warren Taylor, Coroner, requested a transfer from First Deputy Salary to Autopsy Room in the amount of \$525.00 and also requested \$500.00 from Lab & X-Rays to Office Supplies within the County General fund. Warren said the \$525.00 is part of Joe's salary not used when he was off for FMLA and wants to use it to finish the autopsy room and the other transfer is for copy paper and ink for the printer.

Assessor Mendy Lassaline requested \$680.00 from Part Time Deputy with \$500.00 to Travel and \$180.00 to Telephone within the County General fund. She is transferring to keep line items out of the red. This money was budgeted before we changed to the Shared Deputy with the Auditor.

Clerk Rachel Roark requested \$900.00 from Rent of Polling Places to Election Supplies within the County General fund. She said this is to pay bills from the Spring election. She also requested \$4,285.00 from Precinct Board Members to Absentee Board Members within the County General fund.

Judge Lucy Goffinet requested transferring \$3,150.00 from Jury Fee, and \$3,000.00 from Medical Exams to Compensation Pauper Attorney in the amount of \$6,150.00 in total. This is within the County General fund. Charlie asked if there are any more trials this year. Judge Goffinet said yes there was. There are new guidelines for COVID. If your county is in the red color, you are not to have jury trials. She has a copy of the Standards from the Supreme Court. Once we are out of the red, depending on the status, we could have one at the Schergens Center again.

Luke made the motion to approve all the transfers within the County General fund, seconded by Earla. Motion carried 6-0.

The Perry County Commissioners requested \$1,687.00 from Ambulance Equipment to Ambulance Service within the LIT-Public Safety fund. There was much discussion on this. It was noted that the budget amount of \$185,000.00 was all spent and this transfer is to help with the ambulance service deficit. The Commissioners will also be asking for an additional appropriation to get the County caught up through the month of September. The additional will get them to the amount that was originally asked for in 2020 before the Council had to reduce it. David commented that the ambulance contract needs to be reviewed and renegotiated. Luke said that at the budget public hearing, Jim Childers stated that the \$185,000.00 was spent and not going to ask for anymore. He said this is the way he was taking it. Administrator Teresa Kanneberg said the Commissioners meet with the hospital this time of the year and her last update was through September. Luke said we should pay appropriated funds, and this is additional funds. Charlie made the motion to table until the December 10, 2020 meeting, seconded by Danny. Motion carried 6-0.

Sheriff Alan Malone requested a transfer of \$2,500.00 from Meals for Prisoners to Janitorial/Maintenance Supplies within the Jail budget within the Misdemeanant fund.

The Perry County Highway Department requested a transfer of \$978.00 from Travel to Labor and \$3,000.00 from Part Time Mechanic to Office Furniture and Equipment within the Motor Vehicle Highway fund. Highway Superintendent Steve Howell said the \$978.00 was for concrete for a pad to put a tank of oil on it. He said there will be no patching oil as of January 1. The closest place to get it is Booneville or Evansville. That is why we are installing our own tank. The other transfer of \$3,000.00 is for two more laptops to be able to work from home if need to. Luke made the motion to approve the transfers, seconded by Danny. Motion carried 6-0.

Assessor Mendy Lassaline requested \$100.00 from Copy Machine Maintenance with \$20.00 to Social Security and \$80.00 to Retirement within the Property Reassessment fund. These amounts were short when added the Shared Deputy on. Danny made the motion to approve the transfer, seconded by Earla. Motion carried 6-0.

TRANSFER APPROPRIATION ORDINANCE

CC-20-10

WHEREAS, IT HAS BEEN DETERMINED THAT IT IS NOW NECESSARY TO TRANSFER MONEY FROM ONE MAJOR BUDGET CLASSIFICATION TO ANOTHER MAJOR BUDGET CLASSIFICATION IN THE FOLLOWING NAMED BUDGET; NOW THEREFORE:

SEC. 1. BE IT ORDAINED BY THE COUNTY COUNCIL OF PERRY COUNTY, PERRY COUNTY, INDIANA, THAT THE FOLLOWING TRANSFERS BE MADE IN THE FOLLOWING MADE BUDGET:

COUNTY GENERAL FUND

TRANSFER \$ 3,500.00
FROM: ACCOUNT #1000-003-1000.13
SECOND DEPUTY SALARY \$ 3,500.00
TO: ACCOUNT #1000-003-1000.16
CLERICAL ASSISTANT SALARY
WITHIN: PERRY COUNTY TREASURER'S BUDGET

TRANSFER \$ 1,025.00
FROM: ACCOUNT #1000-007-1000.15
1ST DEPUTY SALARY \$ 525.00
TO: ACCOUNT #1000-007-2000.48
AUTOPSY ROOM EQUIPMENT

FROM: ACCOUNT #1000-007-3000.16 \$ 500.00
 LAB & X-RAY FEES
TO: ACCOUNT #1000-007-2000.11
 OFFICE SUPPLIES
WITHIN: PERRY COUNTY CORONER'S BUDGET

TRANSFER \$ 680.00
FROM: ACCOUNT #1000-008-1000.20 \$ 680.00
 PART TIME DEPUTY
TO: ACCOUNT #1000-008-3000.22 \$ 500.00
 TRAVEL
TO: ACCOUNT #1000-008-3000.23 \$ 180.00
 TELEPHONE
WITHIN: PERRY COUNTY ASSESSOR'S BUDGET

TRANSFER \$ 5,185.00
FROM: ACCOUNT #1000-062-1000.16 \$ 4,285.00
 PRECINCT BOARD MEMBERS
TO: ACCOUNT #1000-062-1000.13
 ABSENTEE BOARD MEMBERS
FROM: ACCOUNT #1000-062-3000.73 \$ 900.00
 RENT OF POLLING PLACES
TO: ACCOUNT #1000-062-2000.12
 ELECTION SUPPLIES
WITHIN: PERRY COUNTY ELECTION BOARD BUDGET

TRANSFER \$ 6,150.00
FROM: ACCOUNT #1000-232-1000.36 \$ 3,150.00
 JURY FEE FUND
FROM: ACCOUNT #1000-232-3000.98 \$ 3,000.00
 MEDICAL EXAMS
TO: ACCOUNT #1000-232-3000.11 \$ 6,150.00
 COMPENSATION PAUPER ATTORNEY
WITHIN: PERRY COUNTY CIRCUIT COURT BUDGET

LIT SPECIAL LEGISLATION FUND

TRANSFER \$ 6,000.00
FROM: ACCOUNT #1114-381-4000.44 \$ 6,000.00
 DISH WASHER
TO: ACCOUNT #1114-381-3000.61 \$ 3,000.00
 REPAIRS BUILDING & FIXTURES
TO: ACCOUNT #1114-381-3000.62 \$ 3,000.00
 REPAIRS APPLIANCES & EQUIPMENT
WITHIN: DETENTION CENTER BUDGET

LIT PUBLIC SAFETY FUND

TRANSFER \$ TABLED
FROM: ACCOUNT #1170-068-4000.45 \$ 1,687.00
 AMBULANCE EQUIPMENT
TO: ACCOUNT #1170-068-3000.87
 AMBULANCE SERVICE
WITHIN: COMMISSIONER'S BUDGET

COUNTY MISDEMEANANT FUND

TRANSFER: \$ 2,500.00

FROM: ACCOUNT #1175-380-3000.91 \$ 2,500.00
MEALS FOR PRISONERS
TO: ACCOUNT #1175-380-2000.31
JANITORIAL/MAINTENANCE SUPPLIES
WITHIN: JAIL BUDGET

PROPERTY REASSESSMENT BUDGET

TRANSFER \$ 100.00

FROM: ACCOUNT #1188-008-3000.63 \$ 100.00
COPY MACHINE MAINTENANCE
TO: ACCOUNT #1188-008-1000.21 \$ 20.00
SOCIAL SECURITY
TO: ACCOUNT #1188-008-1000.22 \$ 80.00
RETIREMENT
WITHIN: PROPERTY REASSESSMENT BUDGET

MOTOR VEHICLE HIGHWAY FUND

TRANSFER \$ 3,978.00

FROM: ACCOUNT #1176-531-1000.13 \$ 3,000.00
PART-TIME MECHANIC
TO: ACCOUNT #1176-533-4000.42
OFFICE FURNITURE & EQUIPMENT
FROM: ACCOUNT #1176-530-3000.22 \$ 978.00
TRAVEL
TO: ACCOUNT #1176-531-3000.91
LABOR
WITHIN: PERRY COUNTY HIGHWAY DEPARTMENT BUDGET

ADOPTED THIS 24TH DAY OF NOVEMBER, 2020.

NAY

AYE

DAVID A ETIENNE /S/
LUKE THOMAS /S/
EARLA WILLIAMS /S/
DANNY BOLIN /S/
LYNN FULKERSON /S/
CHARLES BAUMEISTER /S/

ATTEST:

PAMELA L. GOFFINET /S/
PERRY COUNTY AUDITOR

**COMBINING TWO PART TIME POSITIONS TO FULL TIME-COMMUNITY
CORRECTIONS GRANT**

Community Corrections Director Traci Fischer came before the Council asking to combine two part time positions to a full-time position. These positions are the field officer and lab collection specialist positions. Traci said she has a hard time with the time keeping of the field officer position. She usually has to send money back to the State. This new full-time position would give more time to get the work done. Traci said she is not requesting any county funding. The grant was approved for 2021. She said if the grant can't cover the insurance in the future, then she will drop the position back again. Charlie made the motion to combine the positions, seconded by Danny. Motion carried 6-0.

COUNCIL FUTURE INITIATIVES

Luke brought up some future initiatives that have been discussed by the board at prior meetings but no action was taken. They are:

- Mileage and Travel Ordinance – not redone since 2006
- Process for Grants – State Board of Accounts says we need to establish procedures
- Cell Phone Reimbursement Policy
- Special Legislation Statute – need to change where money goes once the bond is paid off

Luke commented that all remaining funds from the LIT-Special Legislation fund will go to the Highway fund as the statute is stated now. It was the standard way for all counties to set the fund up this way. He said we as a board have discussed to get the statute amended for the remaining funds to go to the Detention Center. We will need the money for maintenance and expansion. Luke has talked with Representative Stephen Bartels and he can get something added onto another bill to get it through. The sooner we act, the sooner we secure funding for the jail.

- Personnel Policy – any updates after one year

Charlie commented that the mileage ordinance should be a joint decision with the Commissioners, need a resolution for the grant process and with the cell phones, if they are county property, the department needs to have their own cell phone account. Charlie said it would be good to have a liaison between the Council and Commissioners for 2021.

HIRING POSITIONS – KEEPING STANDARDS SAME

Charlie commented about county offices wanting to hire someone to help with work in their offices that the Council does not need two different standards. Luke said the position in the Treasurer's office is a special circumstance. They are in turmoil and need to get in a comfortable position. Lynn asked if Judy is short term. Charlie said he would like for the Council to listen to Recorder Jane James again on her part time position.

Jane said the money she receives for the Records Perpetuation Fund that she wants to pay the part time employee comes from where customers are paying a fee for information. She currently has 12 customers that pay \$60.00 to \$280.00 a month that use the system all the time. There are also occasional customers that use another enhanced program that pay \$6.95 for each search. They are not happy that they can't get all the information they are needing for their searches. Jane said this would be a temporary position to get the records caught up to be able to go back 50 years on a search. It could take possibly 8 years to get done. She would hire someone that has done this work before for less training. She said it would be 28 hours a week at possibly \$9,800 per year with this including taxes. The Council decided to put this on the December 17th meeting to review the request again.

BOARD APPOINTMENTS FOR 2021

David read the following list of board appointments that will be expiring on December 31, 2020. He asked the Council to think about these openings.

- Alcohol Beverage Board 1 appointment - 1 year term
- Community Corrections Advisory Board – 1 appointment Council Member – 2 year term
- PCDC 1 delegate Council Member – 1 year term
- Economic Dev. Commission – Council appointment - ongoing
- Personnel Policy Committee – 2 appointments Council Members – 1 year term
- Public Library 1 appointment - 4 year term
- Redevelopment Commission 2 appointments - 1 year terms
- Solid Waste Mgmt. District 1 appointment Council Member
- IN 15 Regional Planning 1 appointment Council Member- 1 year term
- Zoning Appeals 1 appointment – 4 year term

The news will also advertise for the open positions that are not Council appointments. The Council will look to fill the boards at their January 4th meeting.

LETTER OF SUPPORT – 2021 COMMUNITY CROSSING GRANT

Highway Superintendent, Steve Howell, informed the Council that the applications for the 2021 Community Crossing Grant opens in January. He is applying for 1,000,000.00 like he did for this year. It will be for roads that are already paved and are in bad condition. He needs letter of support from the Council to send in with the application. The Council agreed with the support letter.

2020 LIVESTREAMING CONTRACT

David said that Ian Jarboe has no longer been doing the livestreaming for the meetings since we have been having the meetings on zoom for a lot during the pandemic. Auditor Pam Goffinet said she was questioning payment for the months of November and December since he hasn't been doing the work in the contract that was signed. Luke said Ian used to help with the livestreaming and he said he should not be paid if not doing the services, Luke made the motion to terminate the contract as of November 1, 2020, seconded by Charlie. Motion carried 6-0.

DECEMBER AND JANUARY MEETING DATES

The next meetings for the Council are as follows:

- December 10, 2020 5:00 pm Special meeting for year-end additional
- December 17, 2020 5:00 pm Regular meeting
- January 4, 2021 5:00 pm Organizational meeting

These will all be zoom meetings.

With no other business before the Council, Danny made a motion to adjourn the meeting. Lynn seconded the motion. Motion carried 6-0, with adjournment at 6:20 p.m.

Minutes approved this 4th day of January, 2021.

President, Perry County Council

*Minutes prepared by:
Pamela L Goffinet, Perry County Auditor*